Phone: 361.782.3563

Fax: 361.782.3132

e-mail: [jcclerk@co.jackson.tx.us](mailto:jcclerk@co.jackson.tx.us)

[k.brooks@co.jackson.tx.us](mailto:k.brooks@co.jackson.tx.us)

115 West Main, Room 101

Edna, Texas, 77957

**Document Request Form**

|  |
| --- |
| Name of Company/Person: |
| Contact Person: |
| Contact Phone: Email: |
| Date of Request: |

**Information Requested**

|  |  |
| --- | --- |
| Misdemeanor: | Case#: |
| Civil | Business/Person: |
| Probate | Deceased: |
| Birth Cert. | Name: |
| Death Cert. | Deceased: |
| Marriage Lic. | Maiden name: |
| Land Record | Vol: Page: |

|  |  |
| --- | --- |
| Mail to:  Jackson County Clerk Attn: Katherine R. Brooks  115 W Main, Room 101  Edna, Tx 77957 | Email to:  [jcclerk@co.jackson.tx.us](mailto:jcclerk@co.jackson.tx.us) |

**Payment** Copies are $1.00 per page. We accept cash, check and credit card. Please make checks payable to: Jackson County Clerk.

**Processing Time** Your request will be processed in the order in which it is received. Normal processing time is 1-2 business days.

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